

PERSONAL PROPERTY CORRECTION REQUEST/MOTION

\$25.25

Acct. No.


THE BRAZORIA COUNTY APPRAISAL DISTRICT
 500 N CHENANGO ST ANGLETON TX 77515-4650

 (979) 849-7792 Telephone
 (979) 849-7984 Facsimile
<http://www.brazoriacad.org>

STEP 1:	Owner's Name <small>(person completing application)</small>		Phone <small>(area code and number)</small>	
Owner's information and property identification	Mailing Address		Email Address	
	City, Town or Post Office, State, ZIP Code		Agent's Name and Information <small>(if applicable)</small>	

STEP 2:	Tax Year(s) <small>(year(s) to be corrected)</small>	<input type="checkbox"/> 2023 <input type="checkbox"/> 2022 <input type="checkbox"/> 2021 <input type="checkbox"/> 2020 <input type="checkbox"/> 2019 <input type="checkbox"/> 2018		
Correction information: (Briefly state the error to be corrected in the appraisal roll and reason(s) for doing so)	Correction Type <small>(mark appropriate box)</small>	<input type="checkbox"/> Clerical, mathematical, computer, transcription error* <input type="checkbox"/> Multiple appraisal with account(s) <input type="checkbox"/> Property not located at address shown on roll <input type="checkbox"/> Error in name/address/property description <input type="checkbox"/> Over-appraised by more than 1/4 for HS or 1/3 for all others <input type="checkbox"/> Agreed motion between chief appraiser & property owner**		
	Payment of Taxes <small>(mark appropriate box)</small> <input type="checkbox"/> YES <input type="checkbox"/> NO <small>Property taxes due for each year in question have not become delinquent and the property owner has complied with Section 42.08 of the Texas Property Tax Code and has not forfeited the right to appeal for non-payment of taxes.</small>			
	Has supporting documentation* been attached? <input type="checkbox"/> YES <input type="checkbox"/> NO <small>*Supporting documentation includes items such as closing statements, rent rolls, vacancy rate and income statements, lease agreements, construction contracts, demolition permits, tax returns, bills of sale, photographs, insurance reports, appraisal reports, asset listings, or other information relevant to your request.</small>			
	Explanation <small>(state reasons for the correction below and attach any supporting documentation*)</small>			

STEP 3:	I affirm under penalty of law that the information stated in this document and all attachments is correct. I request that the Appraisal Review Board (ARB) schedule a hearing to decide whether or not to correct the error in the appraisal roll. I request that the ARB send notice of the time, date and place fixed for the hearing, not later than 15 days before the scheduled hearing. I understand that if the chief appraiser approves my request, this action constitutes a binding agreement and is not subject to appeal/review by the ARB.	
Property owner/agent signature	Authorized Signature sign here	Date

CAD PART 1:	Appraiser's recommendation <small>(Explanation)</small>		Correction initiated by:	
	Appraiser Signature		<input type="checkbox"/> Property Owner <input type="checkbox"/> Tax Agent <input type="checkbox"/> Appraisal District <input type="checkbox"/> Taxing Unit	
	Date			

CAD PART 2:	TAX YEAR	2023	2022	2021	2020	2019	2018
Value information	INVENTORY						
	FURN & EQUIP						
	MACH&EQUIP						
	COMPUTERS						
	SUPPLIES						
	VEHICLES						
	LEASEHOLD						
	MISC.						
	ASSESSED						

CAD PART 3:	Agree Disagree <input type="checkbox"/> <input type="checkbox"/>	Director of Appraisal Signature	Date
Correction approval			