

BOARD OF DIRECTORS
OF BRAZORIA COUNTY APPRAISAL DISTRICT

Pursuant to required notice, the Board of Directors of the Brazoria County Appraisal District met in regular session at 10:02 a.m., Tuesday, December 17, 2019 in the appraisal district's office, 500 N. Chenango, Angleton, Texas, with following members present:

Glenn Salyer, Chairperson
Gail Robinson, Vice-Chairperson
Ruby Jo Knight, Secretary

Ro'Vin Garrett, Member
Tommy King, Member
Susan Spoor, Member

Comprising a quorum.

Board Order No. 19-1217-37

Motion by Ms. Spoor, a second by Ms. Knight, all in favor,
THAT the Minute's of the meeting held October 8, 2019 be and are hereby approved.

Board Order No. 19-1217-38

Motion by Mr. King, a second by Ms. Robinson, all in favor,
THAT the Financial Reports for October and November 2019 be and are hereby approved.

Chris Lindelof, Liaison Officer provided a summary report of the one ARB meetings of September 24th and November 14th. He had no complaints to report to the board.

There were no public comments.

Chief Appraiser, Cheryl Evans presented a plaque to retiring director Ruby Jo Knight, for her outstanding and dedicated service as a director for the district.

Board Order No. 19-1217-39

Motion by Ms. Spoor, a second by Ms. Robinson, all in favor,
THAT the amended budget #2 for 2019 be and is hereby approved.

Copies of complaint numbered PTP20190014587 filed with the Texas Department of Licensing and Regulation (TDLR) by Richard Jones against Nancy Ashburn, Director of Appraisal and Cheryl Evans, Chief Appraiser, Brazoria County Appraisal District were provided to the board for discussion.

Board Order No. 20-1217-40

Motion by Ms. Knight, a second by, Ms. Spoor all in favor,

THAT, the board agrees by resolution to retain the legal services of Perdue, Brandon, Fielder, Collins & Mott LLP regarding the defense of Nancy Ashburn and Cheryl Evans property tax professional's license regarding complaint numbered PTP20190014587 currently before the Texas Department of Licensing and Regulation (TDLR).

Review and discussion of the Chief Appraiser's appointment of the following Agricultural Advisory Board members:

| | |
|---------------|-----------------------------|
| Alice Jakubec | 2 Year Term For 2020 – 2021 |
| Matt Frank | 2 Year Term For 2020 – 2021 |
| Jerry Miller | 2 Year Term For 2020 – 2021 |

Board Order No. 19-1217-41

Motion by Ms. Spoor, a second by Ms. Knight, all in favor,

THAT the Chief Appraiser be authorized to sign the renewal of the contract for Professional Services with Hugh Landrum & Associates, Inc. effective January 1, 2020, a copy being attached to and made a part of these minutes.

Board Order No. 19-1217-42

Motion by Mr. King, a second by Ms. Robinson, all in favor,

THAT the Chief Appraiser be authorized to sign a contract for with Marsden South for cleaning services effective January 1, 2020, a copy being attached to and made a part of these minutes.

Board Order No. 19-1217-43

Motion by Ms. Robinson, a second by Ms. Spoor, all in favor,

THAT, the Chief Appraiser, is hereby elected to serve as the Brazoria County Appraisal District voting delegate in the Texas Association of Appraisal District meetings;

AND THAT, Al Baird, is elected to serve as an alternate voting delegate.

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Board Order No. 19-1217-44

Motion by Ms. Spoor, a second by Ms. Knight, all in favor,
THAT, the Holiday Schedule for 2020 be and is hereby approved.

The Quarterly Report of Investments was reviewed by the Board.

Ms. Evans reported that the work on the elevator was completed as of November 26th, 2019.

The Board adjourned into Executive Session at 10:30 a.m. and reconvened into open session at 10:40 a.m.

Board Order No. 19-1217-45

Motion by Ms. Spoor, a second by Ms. Knight, all in favor,
THAT, the recommended employee salaries for the year of 2020 be approved as submitted by the Chief Appraiser with the exception of the Chief Appraiser's salary:
AND THAT, copies be attached hereto and made a part of these minutes.

Board Order No. 19-1217-46

Motion by Ms. Robinson, a second by Mr. Salyer, all in favor,
THAT, the Chief Appraiser be given a 6% salary increase for 2020 and the annual fixed auto allowance is set at \$7,500.

There being no further business to come before the Board, the meeting adjourned at 10:44.

Glenn Salyer

Glenn W. Salyer, Chairperson

Tommy King

Tommy King, Secretary