

BOARD OF DIRECTORS  
OF BRAZORIA COUNTY APPRAISAL DISTRICT

Pursuant to required notice, the Board of Directors of the Brazoria County Appraisal District met in regular session at 10:00 a.m., Tuesday, December 10, 2024, in the appraisal district's office, 500 N. Chenango, Angleton, Texas, with following members present:

Tommy King, Chairperson  
Susan Spoor, Vice Chairperson  
Kristin Bulanek, TAC  
Elizabeth Day

John Luquette  
Patrick O'Day  
Robert York-Westbrook

Comprising a quorum.

Ms. Robinson and Mr. Sandars were unable to attend the meeting.

Board Order No. 24-1210-48

Motion by Ms. Day, a second by Mr. O'Day, all in favor,

THAT the Minutes of the Training Workshop meeting held October 8, 2024, be and are hereby approved.

Board Order No. 24-1210-49

Motion by Ms. Spoor, a second by Mr. Luquette, all in favor,

THAT the Minutes of the regular meeting held October 8, 2024, be and are hereby approved.

Board Order No. 24-1210-50

Motion by Ms. Spoor, a second by Mr. O'Day, all in favor,

THAT the Financial Reports for October and November 2024 be and are hereby approved.

Chris Lindelof, Liaison Officer, provided a summary report of the ARB meetings held Oct. 22nd through Nov. 14th. He had no complaints to report to the board. Mr. Lindelof also reported he has handed out some ARB Applications and has not had any responses.

There were no public comments.

Review and discussion of the Chief Appraiser's appointment of the following Agricultural Advisory Board members:

Rex Bailey III	2 Year Term For 2025 – 2026
Rodney Mowery	2 Year Term For 2025 – 2026

Board Order No. 24-1210-51

Motion by Ms. Day, a second by Mr. O'Day, all in favor,

THAT the request for Waiver of Penalty and Interest from Brazoria County Emergency Services District #1 is hereby denied.

Board Order No. 24-1210-52

Motion by Ms. Spoor, a second by Ms. Day, all in favor,

THAT the Chief Appraiser be authorized to sign the renewal contract for Professional Services with Hugh Landrum & Associates, Inc. effective January 1, 2025, a copy being attached to and made a part of these minutes.

Board Order No. 24-1210-53

Motion by Ms. Day, a second by Mr. O'Day, all in favor,

THAT, the Chief Appraiser, is hereby elected to serve as the Brazoria County Appraisal District voting delegate in the Texas Association of Appraisal District meetings;

AND THAT, Michael Stephenson, is elected to serve as an alternate voting delegate.

The Quarterly Report on Investments was reviewed by the Board.

Board Order No. 24-1210-54

Motion by Ms. Spoor, a second by Ms. Day, all in favor,

THAT, the Holiday Schedule for 2025 be and is hereby approved.

Board Order No. 24-1210-55

Motion by Mr. York-Westbrook, a second by Ms. Day, all in favor,

THAT the Chief Appraiser be authorized to sign an Agreement with MetLife for Group Life Insurance is hereby approved.

Board Order No. 24-1210-56

Motion by Ms. Spoor, a second by Mr. York-Westbrook, all in favor,

THAT the ARB Committee is Director, Ms. Day, Director, Mr. O'Day, Liaison Officer, Mr. Lindelof, and Chief Appraiser, Mr. Pierel.

Board Order No. 24-1210-57

Motion by Mr. O'Day, a second by Ms. Day, all in favor,

THAT the Building Committee is TAC, Ms. Bulanek, Director, Mr. King, Director, Mr. York-Westbrook, and Chief Appraiser, Mr. Pierel.

Board Order No. 24-1210-58

Motion by Ms. Bulanek, a second by Ms. Day, all in favor,

THAT the BCAD Policy for Reviewing, Verifying or Evaluating Contractors be and is hereby approved.

Informational reports to the board:

- Directors will appoint and reappoint ARB members. There will be training via zoom on January 14<sup>th</sup>, 2025. The ARB Committee and Directors are invited to attend in the BCAD boardroom.
- All current appointed directors have unofficially been reappointed. In January, we will choose two appointed directors for a one-year term and three appointed directors for a three-year term. After those terms are up, all appointed directors will be on four-year-terms.
- Representatives from the Comptroller's office will be onsite in February for the MAPS review. Preliminary documentation has been uploaded to the comptroller.
- The Property Value Study will be on January 31<sup>st</sup>.

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- Over 200 lawsuits have been settled and Chief Appraiser Marcel Pierel and Deputy Chief Appraiser Michael Stephenson prepared a Lawsuit Expert Report for one lawsuit that saved the district a substantial amount of money.
- The TAAD (Texas Association of Appraisal Districts) conference will be held February 16th-19th in Austin. February 18<sup>th</sup> will be Board of Directors Day. Mr. Pierel is on the TAAD Executive Committee, the TAAD Conference Committee and the TAAD/IAAO Secretary/Treasurer (Bylaws Committee Chair)
- Tracey Foster with Hugh Landrum & Associates came to BCAD to do the RPA-Review class at no extra cost for the district. This class helped several employees pass their Level III and RPA exams.

The Board adjourned into the Executive Session at 11:00 a.m. and reconvened into open session at 11:59 a.m.

The evaluation of Liaison Officer Chris Lindelof was tabled.

Board Order No. 24-1210-59

Motion by Ms. Spoor, a second by Ms. Day, all in favor,

THAT, the 2025 annual salary for the Chief Appraiser be \$182,000 and the annual fixed auto allowance is set at \$8,400 per year.

There being no further business to come before the Board, the meeting was adjourned at 12:02 p.m. with a motion by Ms. Day and a second by Mr. O'Day.

  
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Tommy King, Chairperson

  
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George Sandars, Secretary